



Office of the Building Official
777 Lynn Street
P.O. Box 427
Herndon, VA 20172-0427
(703) 435-6850 Phone
(703) 318-8492 Fax

Commercial Sign Permit Application		PERMIT# _____
<u>Site Location:</u>	<u>Project Information:</u>	
Address: _____	Est. Construction Cost: \$ _____	
<u>Owner Information:</u>	Tenant/Building Name: _____	
Name: _____	Sign Dimensions: _____	
Address: _____	Wall Mounted: _____	
City: _____ State: _____ Zip: _____	Free Standing: _____	
Phone Number: _____	ARB Approved (if applicable): _____	
<u>Architect/Engineer:</u>	HPRB Approved (if applicable): _____	
Name: _____	Master Sign Plan: _____	
Address: _____	Description/Comments: _____	
City: _____ State: _____ Zip: _____	_____	
License #: _____ Exp. _____	_____	
<u>Contractor Information:</u>	<u>Submitter Information:</u>	
Name: _____	Name: _____	
Address: _____	Address: _____	
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____	
State License#: _____ Exp: _____	Phone Number: _____	
Phone Number: _____	Fax Number: _____	
<p>I hereby certify that I have the authority to make this application, that the information given is correct, and that use and construction shall conform to County Health Regulations, Building and Zoning Ordinances, and private deed restrictions, if any, which are imposed on the property. Furthermore, I certify that all materials used for work performed under this permit will be paid directly to the supplier by the property owner, and that all compensation will be on an hourly basis and paid by the property owner directly to the person(s) performing work under this permit.</p>		
Signature Contact, Owner or Authorized Agent	Date	Phone Number
		Print Name

RETURN THIS COMPLETED APPLICATION TO THE OFFICE OF THE BUILDING OFFICIAL FOR ISSUANCE OF A BUILDING PERMIT